



Keroche Breweries is a Leading Brewer and a **“PROUDLY KENYAN OWNED COMPANY”** brewing natural and sugar free, high quality drinks that include Summit Lager, KB Lager, Summit Malt, Vienna Ice, Vienna Strong, Crescent Vodka, and Valley Wines (Red and White). Keroche Breweries embraces a strong entrepreneurial spirit and is very passionate about building quality brands.

Keroche Breweries is seeking to fill the following positions to support the Company's quest to continue being Kenya's leading brewery and manufacturer of Quality Beverage Products.

POSITION 1:

ICT OFFICER (1 POSITION)

Office : Operations
Reports to : Head of Operations
Duty Station: Naivasha plant, Kenya

Main Purpose of the Job

To facilitate maintenance and management of Information and Communication Technology (ICT) Systems of the Company Operations

Responsibilities

- He /She will be responsible for overseeing installing and maintaining computer hardware, software and networks and continual improvement of existing business applications, computer hardware and networks.
- Plan, direct and manage Information Technology Systems for the Company
- Co-ordinate implementation and training of Staff on the ICT
- Oversee the updates of the Company's ICT systems and its security
- Facilitate and manage the process of development, improvement and administration of KB website
- Develop appropriate training programmes, database security, back-ups, disaster recovery procedures and database standards
- Keep updating the stakeholder on technology evolving driven by
- Perform any other duties as may be assigned by Management.
- Delivering all ICT services in accordance with industry accepted quality service standards, policies and procedures.
- Manage and direct the creation and maintenance of documentation which has technical information, such as the development and maintenance, installation

and configuration and end users procedures and instructions. Contribute to and maintain high ICT system standards

Qualifications

- Bachelors' degree in Information Technology Systems, Computer Science, Systems/Computer Engineering or equivalent, from a recognized University/Institution
- Minimum of 5 years' relevant experience in the field of ICT.
- Proven extensive experience in providing high level of customer focused technical hardware and software support of computer systems
- Demonstrate detailed knowledge of a range of current IT techniques and trends, systems networking operations, service level agreements and technical support standards.

Note: Post graduate Diploma in ICT plus a certification in any of the related field will be an added advantage.

Skills and Competencies

- Troubleshooting, analytical, system networking
- Excellent computer analytical skills;
- Good communication and report writing skills; ability handle basic IT troubleshooting activities.

POSITION 2:

CLINICAL OFFICER (1 Post)

Office : HR & Administration
Reports to : Head of HR & Administration
Duty Station: Naivasha plant, Kenya

Main Purpose of the Job

The Clinical Officer will work to maintain high clinical standards and actively promote quality health care delivery and smooth running of the Staff clinic and to provide care to staff who require first instance medical attention

Responsibilities

- To review patients on a regular basis
- To respond to any adverse occurrences e.g. injuries, falls, sudden illnesses etc, suffered by patients, visitors or staff.
- Responsible for carrying out clinical activities when called upon by the management which include medical history taking, physical exam, diagnosing, prescribing, counselling and ensure holistic care of patients.
- Examine and recommend referral of complicated cases for specialized services to the medical officer in charge.

Qualifications

- KCSE Mean Grade C Plain
- Diploma in clinical medicine or Diploma in clinical medicine and Community Health from a recognized medical training institution
- Registered with the Clinical Officer's Council and with a current practicing license
- At least one-year experience in the field especially in a Company setup
- At least above 25 years of age
- Possess Good interpersonal skills
- Proficiency in computer applications

How to Apply

Interested Candidates should send their applications to vacancies@kerochebreweries.com - a cover letter with the subject line **of the position you are applying for** and a CV on or before 20th November 2020 quoting three referees and your expected remuneration addressed to:

**The Head of Human Resource & Administration
Keroche Breweries Ltd.
NAIVASHA**

**Keroche Breweries is an equal opportunity employer.
Only shortlisted candidates will be acknowledged.**